

Guidelines for Partnership Project Funding



“Telling the Whole Story of America’s Greatest Challenge, 1860-1875”

May 2005

Tennessee Civil War National Heritage Area (TCWNHA) Guidelines for Partnership Project Funding

I. Who can apply

Nonprofit organizations chartered in Tennessee (including heritage, community, and neighborhood groups), educational institutions, and state agencies are eligible to apply for funding for partnership projects.

II. Eligible projects

Displays/Exhibits (temporary, traveling, or permanent)

Feasibility Studies

Information/Interpretive Products

- Booklets/pamphlets

- Brochures (including driving tour brochures)

- Kiosks

- Markers

- Signage

- Videos

Museum exhibit research and planning (temporary, traveling, or permanent)

Oral History Programs

Publications

Research Programs

Resource identification and documentation of properties and sites

- Cemeteries

- Century Farms or other agricultural-related properties

- Churches

- Commercial

- Domestic

- Industrial

- Landscape

- Military

- Public

- Schools

- Transportation

Public seminars/programs/lecture series

Special Events –plays, heritage festivals

Other projects approved by the TCWNHA Board of Advisors

III. Ineligible projects

Capital or endowment campaigns
Entertainment, prize money, trophies
Infrastructure
Purchase of property

IV. Available funding

Funds must be matched on a 50/50 ratio by non-federal monies. For example, if an organization requests \$1000.00 from the TCWNHA, the organization must prove that it can match the \$1000.00 without the use of funds that have been generated from a federal source. Approved in-kind costs may be used for part of the match. The total amount of funds to be awarded each year by the TCWNHA depends on the federal appropriation received annually by the TCWNHA. Documentation of the applicant's ability to provide a dollar-for-dollar match must be reflected in the narrative and budget.

V. Submission Deadlines

Partnership project proposals are reviewed by the TCWNHA Board of Advisors twice each year. Proposals must be postmarked by *January 30* for consideration in March or by *August 31* for consideration in October. Applications may be submitted at any time prior to these deadlines.

VI. Review and Award

Requests for funding will be reviewed by the TCWNHA Board of Advisors in March and October. All applicants will be notified in writing of the decision of the Board. The TCWNHA will also be responsible for issuing news releases regarding the awarding of grants and the completion of project products and programs to statewide and local media.

Applicants are strongly encouraged to discuss their project idea with the staff of the TCWNHA prior to completing and submitting an application. Staff will also review and comment on draft applications if received at least one month prior to the proposal deadline.

Please continue by completing the TCWNHA Application for Partnership Project Funding.